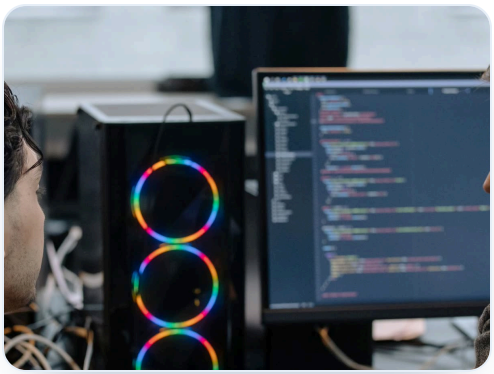
EMPLOYEE AND INTERNAL OPS · AGENTFORCE EMPLOYEE AGENT

Timesheet Capture Agent

Asks staff for their hours in Slack each afternoon and turns a plain reply into time entries on the right projects.

An Agentforce Employee Agent that messages staff each afternoon in Slack, reads their plain-language reply such as "3h on Acme migration, 2.5h admin" and creates the time entries against the right projects. Timesheets that are complete the same day, with no separate time entry screen.



3	5	2	8
SUBAGENTS	ACTIONS	CHANNELS	TEST CONVERSATIONS

WHAT IT DOES

Daily time capture
The afternoon prompt, parsing the reply and creating entries.

Fix entries
Change or delete draft entries.

Week summary
Hours by project and missing days.

THE RULES IT FOLLOWS

- Hours per entry round to the nearest 0.25 and a day total above 24 is rejected. A total above 12 asks for confirmation.
- Never edit entries with Status Approved or Submitted.
- No prompts on weekends or public holidays.
- Billable defaults come from the project and the employee can change them.

NOT INCLUDED

- Invoicing and rate cards.
- Timesheet approval workflow beyond status values.
- Time tracking from calendars or tickets.

WORKS WITH
Works with your team

WHERE IT WORKS
Slack, Salesforce

RUNS ON
Agentforce, Salesforce Platform license, Slack for Salesforce, Prompt Builder

BEST FOR
Consultants, developers, billable staff, project managers and finance teams who invoice the hours

INDUSTRIES
Professional services · Consulting · IT services · Agencies · Accounting firms · Law firms · Engineering firms · Architecture practices

WHAT YOU NEED

- ✓ Agentforce, Slack for Salesforce and Platform licenses.
- ✓ The project list and billing defaults.

Coming soon. Designed in full and built to the same standard as the live agents.

Free scoping: a 60-minute review with an architect.
We map it to your org, your rules and your data, and give you a fixed plan before work starts.

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