EMPLOYEE AND INTERNAL OPS · AGENTFORCE EMPLOYEE AGENT

New Hire Onboarding Agent

Runs each new hire's onboarding: the checklist, access requests, a Slack welcome space and first-week answers.

An Agentforce agent that runs a new hire's onboarding. It creates the checklist from a template before the start date, requests access, opens a welcome space in Slack, chases task owners and answers the new hire's first-week questions. A consistent onboarding with nothing left to memory.



3	7	3	8
SUBAGENTS	ACTIONS	CHANNELS	TEST CONVERSATIONS

WHAT IT DOES

Plan onboarding
Creates tasks, access requests and the welcome space.

Owner nudges
Reminders to task owners and escalation to the hiring manager.

New hire help
The new hire's checklist, self-service completion and first-week questions.

THE RULES IT FOLLOWS

- **The agent requests access but never grants it**
  All access requests need an IT owner decision.
- **New hires see only their own checklist**
  Managers see their team's. Nobody sees other hires.
- **Reminder limit**
  At most one per owner per day, and none on weekends.
- Escalate overdue tasks to the hiring manager after 2 business days.

NOT INCLUDED

- Provisioning accounts or devices.
- Payroll, contracts and e-signature.
- Recruiting and offer management.

WORKS WITH
Works with your team

WHERE IT WORKS
Slack, Salesforce, In the background

RUNS ON
Agentforce, Salesforce Platform license, Slack for Salesforce

BEST FOR
New hires, hiring managers, HR teams, IT task owners and team buddies

INDUSTRIES
Cross-industry · Professional services · Software companies · Healthcare practices · Field service teams · Financial services · Retail · Nonprofits

WHAT YOU NEED

- ✓ Agentforce, Slack for Salesforce and Platform licenses.
- ✓ Role task lists and the IT access list.

Coming soon. Designed in full and built to the same standard as the live agents.

Free scoping: a 60-minute review with an architect.

We map it to your org, your rules and your data, and give you a fixed plan before work starts.

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