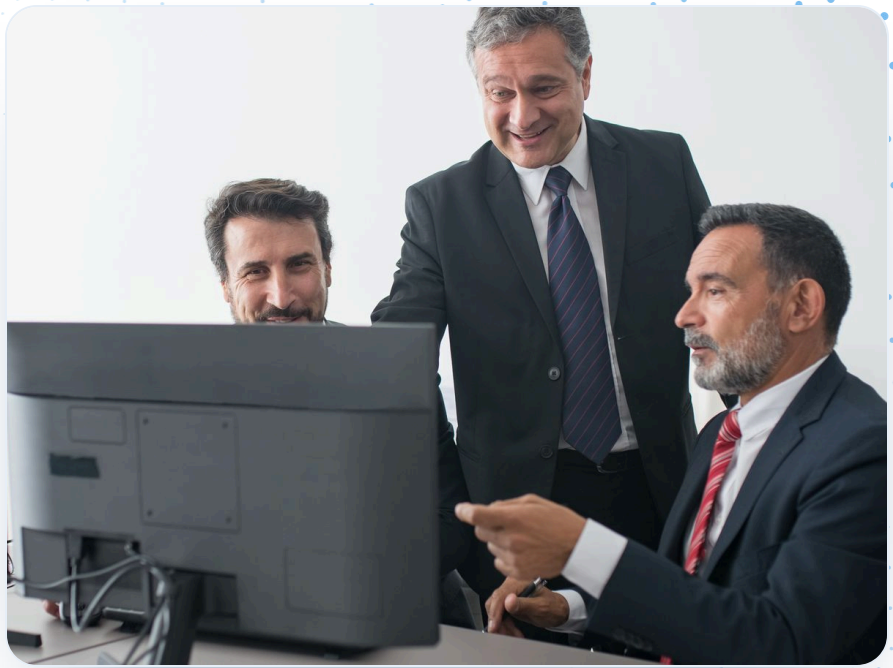
SYNCONAI
WHERE DREAMS DRIVE DATA

AGENTFORCE AGENT · EMPLOYEE AND INTERNAL OPS · NOVEMBER 2026

Leave Request Agent

Lets staff request leave in Slack, checks their balance, creates the request and routes it to their manager for approval.



STATUS
COMING SOON

WORKS WITH
Works with your team

WHERE IT WORKS
Slack, Salesforce

CONTACT
contact@synconai.com

salesforce PARTNER

THE JOB IT TAKES ON

What the Leave Request Agent takes off your team.

WHAT IT DOES

An Agentforce Employee Agent that lets staff request leave in Slack, checks their balance, creates the request and routes it to their manager for approval.

WHAT CHANGES

Leave handled in one conversation, with a clean record and no email or spreadsheet.



WHO USES IT Employees, line managers, HR teams, payroll staff and team leads who plan cover

WHAT IT DOES

Everything the Leave Request Agent handles.

01

Request leave

New requests for any leave type, from dates to submission.

02

Check balance

Remaining leave per type for the signed-in employee only.

03

Manage my requests

List and cancel the employee's own upcoming requests.

BUILT TO BE TRUSTED

The rules it cannot talk its way around.

01 **The agent never approves, rejects or edits a decision**
Only the manager can.

02 **End date must be on or after start date**
Start dates more than 7 days in the past are flagged as retrospective and noted on the request.

03 Block overlapping requests for the same employee and say which request overlaps.

04 **Sick leave**
Store the leave type and dates only. Do not ask for or store medical detail.

05 Employees see only their own balance and requests.

06 If the employee has no manager on record, stop and notify the admin channel.

TESTED BY REPLAY Scripted conversations, including the awkward ones, are replayed against the records they should create before go-live and before every change.

DELIVERY

Scoped with you, built in your org.

1

Scope with you

The actions it needs, the rules it follows and who approves what, in a fixed plan.

2

Build in your org

The agent, its Apex actions, objects and screens, as deployable Salesforce metadata.

3

Test by replay

Your own conversations replayed against your records before go-live.

4

Go live and hand over

A runbook, the test set and a walkthrough, so your team owns it from day one.

Deployable source
The agent, actions, objects and screens as Salesforce metadata.

Solution design
A Solution Design Document with UML for your architects.

Test suite
Apex tests plus replayed conversations, run before every release.

Least-privilege access
Permission sets for the agent user and for your staff.

Runbook and handover
How to run it, change its rules and roll back.

YOU PROVIDE Salesforce Platform licenses for all staff and Slack for Salesforce. · Entitlement rules and the public holiday list. · Manager hierarchy loaded in the User object.

NEXT STEP

Get the Leave Request Agent scoped for your org.

A free 60-minute review with an architect: what it would do in your org, what it needs and how long it takes.

EMAIL

contact@synconai.com

THE AGENT

synconai.com/ai-agents/leave-request-agent

GLOBAL DELIVERY

United States · Australia · India

BUILT BY

SynconAI, Salesforce Select Partner · 5.0/5 CSAT

salesforce PARTNER